

SharePoint Online Workshop

Set your organisation up for success, plan your SharePoint migration



Microsoft SharePoint enables you to dynamically share files, data, news and resources between teams, to engage, inform and harness collective knowledge in a safe and controlled environment. Our workshop will help you to understand the potential of Microsoft SharePoint and plan its implementation.

We believe workshops are an essential stage in the process, determining where you are today, critical business considerations, what products you have and those you don't, and what's required for a painless implementation. We identify challenges and determine next steps.

Workshops are tailored to your specific demands, with an emphasis on those areas most appropriate to your environment. The outcome is a seamless cloud migration to a modern digital workspace and platform for your Teams implementation.

A targeted workshop to help understand and develop business objectives into an actionable roadmap of works

- Demonstrations of the latest technology and examples of successful deployments
- Understand the real world deployment challenges and solutions
- A chance to develop ideas with one of our experts

Speak to our team to discuss how we can support your organisation:

Who's this workshop for?

If you're considering implementing Microsoft SharePoint, this assessment is for you, particularly if you:

- Are looking to deploy an intranet or online portal to help your workforce do their job
- Would like to use the collaboration suite of tools in Microsoft 365 to aid productivity, mobility or secure their data
- Have an existing deployment of SharePoint Online, OneDrive, Teams and other collaboration tools that is looking for assistance in any of the focus areas
- Are looking to move existing SharePoint on-premises environment to Microsoft 365
- Are looking to migrate file shares or other cloud based files to Microsoft 365

How it works

Step 1: One of our digital collaboration experts will have a pre-call with you to understand your areas of interest and to shape & tailor the 1 day workshop agenda content together

Step 2: You can select up to 3 key focus areas from our list (see over), as defined in the pre-sales conversation

Step 3: The digital collaboration expert will run an onsite workshop of up to 6 hours

Step 4: You'll receive a discovery output document that will enable you to plan your own Microsoft 365 Roadmap and budget

Why Cloud Business?

"Our focus is on helping our customers put their people at the heart of any technology change. By taking a people-centric approach organisations can truly transform the workplace for the better and get better ROI from their investment in technology."

James Butler, CEO

Microsoft SharePoint Support Focus Areas

The 1 day workshop will be designed to meet the specific requirements of your business and will consist of up to 3 of the following focus areas.

We'll work with you to determine the best focus areas for your business.

1. Intranets / Extranets / Portals

Intranet deployment using the modern SharePoint experience:

- Objective setting, Design, Build, Integrations and Customisations, Migration, Readiness and Go-live, Support
- Extranet creation for B2B collaboration
- Online portals for:
 - Learning
 - Knowledge sharing
 - Document Management
 - Information tracking and management

2. SharePoint on-premise to SharePoint Online Migration

- Analysis, Planning, Design, Development, Migration, Support
- Information Architecture
- Review of existing SP environment

Speak to our team to discuss the focus areas that will help you become the business you want to be:

3. Modern collaboration and communication

- How Microsoft Teams, OneDrive, SharePoint and Yammer work together
- Understanding how to deploy Microsoft 365 collaboration tools
- How to drive productivity and adoption

4. File migrations to SharePoint/OneDrive/Teams and Azure Files

- On-premises file analysis
- On-premises migration
- Cloud based migration (Dropbox, Box etc.)
- Azure IaaS file servers and Azure Files planning and deployment

5. Business process automation

- Utilising the Power platform to build modern O365 supported applications and workflows
- Power Apps, Power Automate, Power BI, and Data Gateway

6. SharePoint Framework (SPFx) app development

- Capturing requirements and solution details
- Custom app development using the SPFx
- Deployment of apps to SharePoint Online

7. Data security and governance

- External sharing
- Conditional access
- Data classification
- Identity protection